

25 YEAR RE-REVIEW

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Approved For Release 2009/10/05 : CIA-RDP78-06096A000300080006-5

Weekly Activity Report, OTR/Personnel, 2 July 1965

Retirements

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Processing is being completed on the [] retirees. [] last day of work was 30 June. His retirement will become effective 24 July upon completion of his excess annual leave. [] last day of work was 30 June, and retirement will become effective 14 July upon completion of his excess annual leave. [] last day of work will be 2 July, and retirement will become effective immediately.

Medical Processing

Travel Order Duties

Effective 1 July 1965, PO/TR will acquire responsibility for the preparation of certain types of travel orders which were previously handled by External Training Branch, Registrar Staff. PO/TR's function, however, will be confined to PCS travel of OTR assignees only.

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Weekly Activity Report, OTR/Personnel, 2 July 1965

Reassignments

1. [redacted] replacement, is expected to EOD OTR on 19 July 1965 after two weeks leave.

2. [redacted] DDI/ORR, will report for duty with the [redacted] on 19 July 1965.

3. [redacted] checked out of OTR on 30 June and will report to the Office of Finance on Tuesday, 6 July.

4. [redacted] and a steno from the Pool has been requested to fill the vacancy in AIB.

Illness

Logistics Personnel reports that [redacted] has developed complications following surgery performed last Friday, 25 June at Walter Reed Hospital. The complication is described as phlebitis, an inflammation of veins in his legs. His general condition is reportedly "not good."

Contract

A contract has been prepared for [redacted] to be effective 1 July through 3 September 1965. [redacted] will prepare an analysis and evaluation of the Career Training Program.

Summer Employee

Our last summer employee, [redacted] GS-04, reported for duty on Wednesday, 30 June. [redacted] has been assigned to RS/ETB.

Resignation

[redacted] is resigning on 2 July to devote full time to her domestic responsibilities.

Leave

[redacted] will be on Annual Leave from noon, 2 July, through COB, Friday, 16 July 1965.

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